

INFO PACK

Training Course

Social Transformation meets Community Work

7th – 14th September 2021
Pesaro, Italy

The Training Course "Social Transformation meets Community Work" will gather in Pesaro 24 Youth Workers and it aims to strengthen their competences in developing transnational initiatives - in the frame of the European Solidarity Corps Programme (ESC).

SUMMARY OF THE PROJECT:

The project will empower the youth workers by strengthen their understanding of processes of social transformation and increasing their competences in developing transnational initiatives - in the frame of the European Solidarity Corps Programme (ESC) – that aim to contribute to foster social change in local communities across Europe.

Therefore, the youth workers will participate in a e-learning programme and one residential training course in Italy on social transformation, strategic planning and project development. As a result, the participants shall be enabled to design, implement and evaluate their own ESC projects tailored to the needs of their communities.

The educational programme of the project is based on the experience of organizers, partner organizations and experts involved in transformative community work.

Objectives of the project

- To strengthen the understanding of youth workers on youth empowerment as a tool for social change
- To increase the use of systematic and long-term approaches to social change in community work
- To exchange good practices for youth empowerment work and social change among the participating organizations
- To establish transnational links between youth workers and translate them into project-based partnership for needs-based social transformation within the ESC framework

Themes addressed by the project

- Youth empowerment and social transformation
- Needs based planning and long-term strategic planning
- ESC as a tool for transformative community work

The project shall **result in the following:**

- Competence development of 24 youth workers and young community leaders in youth empowerment for youth-led community development
- Integrating the use of specific tools for systematic and long-term approaches to community work within the partner organisations

ROLE OF THE PARTNER ORGANIZATION:

We ask every partner organization to have an active role in this project. Tasks of the partners are the following:

- Pre-Selection of the participants in a long-term perspective, giving priority to own staff members / active volunteers;
- Preparation meetings with the selected participants;
- Taking care of the logistic issues together with the participants (travel, reimbursement, etc) and administrative tasks
- Collaboration during the promotional and visibility phases of the project;
- Collaboration in the dissemination and exploitation phase of the results (collecting report from the participants after the training course, publishing a report on the website, etc...).

SELECTION PROCEDURES:

PROFILE OF PARTICIPANTS:

This project is primarily addressed to participants with the following profile:

- Directly involved in a NGO as volunteer or staff member
- At least basic experience of Erasmus+
- Interested in developing new local youth initiatives
- Wish and ability to participate fully in the event
- Good level of English to actively follow the activities and to contribute to them
- Age: over 18 years old

GENERAL RULE: CURRENT EVS/ESC VOLUNTEERS CANNOT TAKE PART TO THE PROJECT AS IT WOULD BE DOUBLE FUNDING.

In order to respect the needed profile, **we kindly ask each partner organization to do a pre-selection** of the participants interested in this project, checking if their profiles match with the one required by this project in order to identify the best beneficiaries, and keeping in mind that the project is primarily directed to the own NGO staff members / active volunteers.

After the deadline we will inform if they are selected or not, according to their profile.

TIMING DEADLINE:

1. **By 15th July:** deadline to send the **Participant Form through this online form:** <https://forms.gle/Mja599JtMLuWSwU26>
2. Selected participants will be informed from **15th July onwards**
3. **By 18th July:** deadline to fulfil the logistic and travel tasks: Purchase of travel tickets and provide us with all the needed information and signed declaration of participation.

DON'T BUY TICKETS UNTIL WE GIVE CONFIRMATION

Financing Rules

FINANCING RULES:

Accommodation, meals and working materials are provided by the organisers. Travel costs to the venue and back will be reimbursed up to the maximum of the amount indicated by the distance calculator provide by the EC (see the Travel costs max reimbursable below).

TRAVEL COSTS MAX REIMBURSABLE

COUNTRY	PARTICIPANTS	MAX REIMBURSABLE
Italy	4	20 € per person
Germany	4	275 € per person
Estonia	4	275 € per person
Spain	4	275 € per person
France	2	275 € per person
France (Martinique)	2	820 € per person
Portugal	4	275 € per person

For further information about reimbursement, check Travel Reimbursement Rules (page 7).

TRAVEL DETAILS

The **ARRIVAL** day is Tuesday 7th September 2021. **Be in Pesaro before 19.00.**
The **DEPARTURE** day is Tuesday 14th September 2021.

It's not possible to arrive later than 7th September and depart before 14th September.

Extra-days: following the guidelines of the Erasmus+ programme the travel must be realised by the participants in proximity to the project's dates (meaning that the travel cannot start before 5th September, and the return flight cannot end after 16th September).

In case of longer stay the travel might not be reimbursed.

Food and accommodation for extra-days will not be covered by the organizers.

HOW TO GET TO PESARO:

1. Flight

The main and better connected airports to Pesaro in Italy are Bologna, Milan and Rome. **Bologna (BLQ) is the nearest** and best connected with Pesaro, there is a train every hour. It takes about 2 hours to arrive in Pesaro.

2. Train (For those landing in Bologna airport)

When you land at Bologna airport, you will find the new train connection from airport to Bologna train station, the Marconi Express, here you can find more info and buy your tickets: <https://bit.ly/35iemnx> (<https://www.bologna-airport.it/en/passenger-airport-guide/transfer-from-and-to-the-airport/train-to-the-city-centre/?idC=62594>)

At the railway station, you have to catch a train to Pesaro, it takes around 2 hours. You can buy the ticket at the ticket office (or machine) in the railway station or online on the web site of the Italian Railway Company www.trenitalia.com (it's a multilingual web site) **We suggest to buy it online before the arrival!**

Don't forget to validate your train tickets before your departure using the yellow/white machines in the railway station otherwise you'll get a fine!!

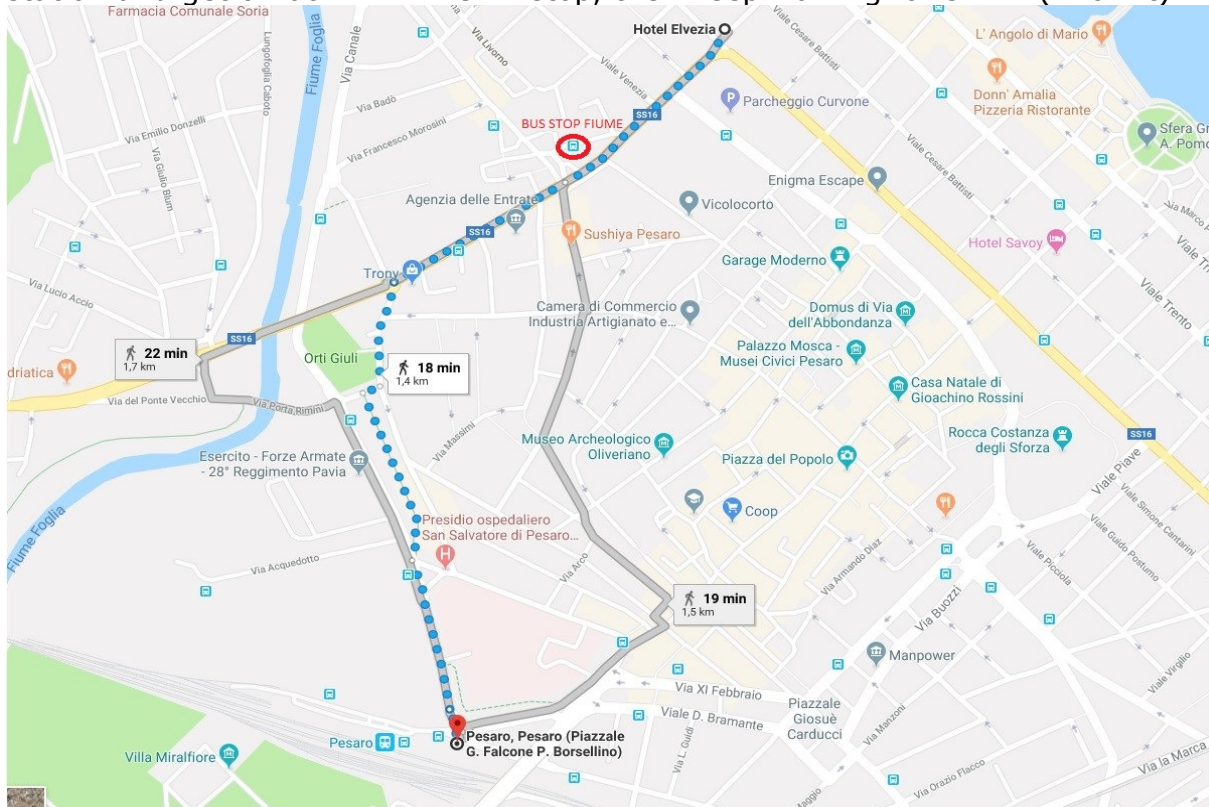
Once you buy your ticket, **please send us a whatsapp message to the number: +39.3534294373** to inform about arrival time in Pesaro or for any emergency

2. How to get to the Hotel

The project will be held at Hotel Elvezia in Pesaro (viale Fiume 65-67, 61121 Pesaro), here you have the map:

By walk: around 20 min (1,4 km)

By bus: around 15 min, you can take either bus n. 130, n. 30, n. C/S from train station and get off at VIALE FIUME stop, then keep walking for 3 min (240 mt)



WHAT TO BRING:

- Materials to present your NGO (brochures, video, gadgets etc...)
- Food & drinks, music and games, for the Cultural Evening

ACCOMMODATION:

The project will be held at Hotel Elvezia in Pesaro (viale Fiume 65-67, 61121 Pesaro). Participants will be accommodated in double room or triple. The hotel provides full board (including coffee breaks), towels and bed linen. The Seminar room is in the same building, on the 5th floor. <http://www.hotelelveziapesaro.it>

We strongly recommend participants to inform the organisers about any special needs such as dietary, vegetarian or any other kind of special needs.



TRAVEL REIMBURSEMENT RULES

Travel reimbursement criteria:

- Most economical criteria: you have to find the most economic transport fares.
- Taxi will be reimbursed only in particular cases to be agreed with us in advance.
- It's not possible to arrive later than 7th September and depart before 14th September.
- Extra-days: following the guidelines of the Erasmus+ programme the travel must be realised by the participants in proximity to the project's dates (the travel cannot start before 5th September, and the return flight cannot end after 16th September)
- Maximum Reimbursable limit: each country has a budget limit reimbursable, please, check it in the respective section of this infopack.

Please contact us before buying your ticket, and wait for our confirmation.

Flight reimbursement:

To obtain the reimburse of your flight you need to keep all your boarding passes and provide an invoice from the Travel Agency / Flight Company that must contain the following data:

- Has to be clearly written in English and not handwritten.
- There must be written "paid"
- Date, place and number of the Invoice
- The name and surname of the passenger
- The full details of the flight (departure/destination and travel days)
- The total amount of the flight

We will not assure the reimbursement if the invoice does not contain all the elements.

Tickets (bus, train):

They can be reimbursed only if they're legally valid documents.

They must contain clearly the price and the dates. If these info are missing, please, ask to the responsible of the service to add it and put their stamp to validate it.

Reimbursement:

Only original tickets and flight complete with boarding pass will be reimbursed.

Please keep all the bus, train and airplane tickets, including boarding pass as well. Expenses will be calculated in Euro and the reimbursement will be paid in Euro.

Reimbursement will be done by bank transfer after receiving the original tickets and boarding passes by post: (We suggest you to scan them before to send them to us.)

Associazione Vicolocorto
c/o Centro per l'Impiego, l'Orientamento e la Formazione
Via della Robbia 4
61121, Pesaro
Italy

Lost or missing tickets will not be reimbursed.

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Pesaro, Italy

	Day 1 7/09	Day 2 8/09	Day 3 9/09	Day 4 10/09	Day 5 11/09	Day 6 12/09	Day 7 13/09	Departure 14/09
08:00 - 09:30	Arrival	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
09:45-11:30		Welcoming and opening: Icebreaking	Youth and community development - Challenges	Community Step-by-step guide to transformative youth-led community work Part 1	Sharing practices on youth and community work	Volunteering – A community driven and resourceful approach	Project crafting - Developing transnational volunteering projects on transformative community development	
11:30 - 12:00		Coffee break						
12:00-13:30		Objectives, educational approach and programme	Youth and community development – Challenges (part 2)					
13:30 - 15:30		Lunch		Lunch	Lunch	Lunch	Lunch	
15:30-17:00		Exploring how to work together	Transformative community work – An applicable framework	Community Step-by-step guide to transformative youth-led community work Part 2	Stakeholder meeting and visiting a local youth project with international volunteers	Local and international volunteering – Exploring synergies for community development	Final Evaluation	
17:00 - 17:30		Coffee break				Coffee break	Coffee break	
17:30-19:00		Formulating learning goals	Transformative community work – An applicable framework (part 2)			European Solidarity Corps – A tool for us	Individual time for reflection and evaluation forms	
19:00 - 19:30		Daily reflection	Daily Reflection	Daily Reflection	Daily Reflection	Daily Reflection		
19:30 – 20:30		Dinner	Dinner	Dinner	Dinner	Dinner	Dinner and farewell party	
21.00	Welcome	Intercultural night	Free space	Free space	Free space	Free space		

HOSTING ORGANIZATION

Associazione Vicolocorto



Email: hosting@vicolocorto.org

Website: <http://www.vicolocorto.org/>




Blog: <https://vicolocortini.wordpress.com>

Facebook: <http://bit.ly/2a5n933>

THE TRAINERS

 <p>Sebastian Schweitzer</p>	<p>Freelance trainer and consultant who has been working in the educational sector since 2003. He finished Political Science and started working in political and civic education in Germany. In 2006, he focused his work on the South Caucasus and the Western Balkans. Sebastian facilitates seminars and training courses on topics such as peace-building, conflict transformation, active participation and civic education for civil society activists and project managers. From 2011 to 2013, Sebastian co-managed a peace education programme for schoolteachers in Macedonia.</p>
 <p>Laura Pierfelici</p>	<p>I am a freelance trainer and NGO coordinator on daily basis. As trainer, I design, run and evaluate international seminars and training courses address to youth workers. Main topic of my projects are recognition of competences in non formal and informal context, project management and inclusion of youngster with fewer opportunities. As NGO coordinator, my tasks are both operational (supervision of educational projects) both political (networking with other stakeholders like schools, institutions and private bodies at local level).</p>

THE TEAM

		
<p>Daniele Lucarelli Project Coordinator</p>	<p>Carolina Tenti Logistics</p>	<p>Virgina Presciutti DEOR</p>

PASSWORD:

If you read the info-pack till here, please send us an email with the object: Info-pack "ERASMUS"